

Minutes of meeting held on 15/11/2016

Sri Suman Chakraborty, TIC, presided over the meeting. Dr. Arnab Bhattacharyya took the chair

MEMBERS PRESENT

- 1.SUMAN CHAKRABORTY
- 2.ARNAB BHATTACHARYYA
- 3.PARAMA MUKHERJEE
- 4.DR. PADMA CHARAN BAL
- 5.PURABI DAS
- 6.ABDUL ZIAD MONDAL
- 7.DIBAKAR MONDAL
8. SUTRIPTA BANERJEE

Agenda

- 1. Academic quality enhancement**
- 2. Improvement of existing infrastructure**
- 3. Misc**

It is reported by the IQAC Co-ordinator that one class room has been made ICT enabled. It has also been reported that the College website has been upgraded on regular basis.

After detailed discussion the following resolutions have been taken

Resolved that i) Black boards in all class rooms will be replaced by White Board. ii) Mid-term examination will be held for students of all years. iii) Seminars on human rights and gender discrimination to be organized within next three months. iv) Teachers will be given a self-appraisal diary to keep record of their activities in the College and their participation in academic activities outside the College. v) Departmental meetings to be held at least once in every month. vi)students' Grievance Cell is to be reconstructed.

As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

Dr. Arnab Bhattacharyya
Co-ordinator, IQAC

Sri Suman Chakraborty
TIC & Chairperson, IQAC

Minutes of the IQAC Meeting, held on 20/2/2017

Sri SumanChakraborty, TIC, presided over the meeting. Dr Arnab Bhattacharyya took the chair

MEMBERS PRESENT

- 1.SUMAN CHAKRABORTY
- 2.ARNAB BHATTACHARYYA
- 3.SHASHANKA SEKHAR ROY
- 4.DR. PADMA CHARAN BAL
- 5.PURABI DAS
- 6.ABDUL ZIAD MONDAL
- 7.DIBAKAR MONDAL
8. SUTRIPTA BANERJEE

Agenda

1. **Seminar on Quality Assurance**
2. **Academic Audit**
3. **Improvement of existing infrastructure**

The NAAC Co ordinator has reported in the meeting about the progress of SSR preparation for NAAC accreditation. It has been reported that more time is required for preparation of SSR

The IQAC Co-ordinator has reported that Wi-Fi connection has been given in the College office, ICT Room, Smart Class room, Teachers' Room, NCC & NSS rooms, DODL Kalyani Study Centre and in Principal's room.

- After detailed discussion the following resolutions have been taken
 - a) Fire extinguishers will be immediately installed in all the floors, library and all laboratories.
 - b) It has been resolved that a proposal will be sent to the District magistrate, North 24 Parganas for installing Solar panel on the College roof top as part of our green energy initiative.
 - c) A seminar will be organized by IQAC focusing on the challenges faced in rural undergraduate College to ensure quality of teaching and learning in the coming month.
 - d) Academic Audit will be conducted in the next month involving experts from outside
As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

Dr. Arnab Bhattacharyya
Co-ordinator, IQAC

Sri SumanChakraborty
TIC & Chairperson, IQAC

Resolution of IQAC Meeting on 14/3/2017

Sri SumanChakraborty, TIC, presided over the meeting. DrArnab Bhattacharyya took the chair

MEMBERS PRESENT

- 1.SUMAN CHAKRABORTY
- 2.ARNAB BHATTACHARYYA
- 3.SHASHANKA SEKHAR ROY
- 4.DR. PADMA CHARAN BAL
- 5.PURABI DAS
- 6.RITA DUTTA
- 7.DIBAKAR MONDAL
8. SUTRIPTA BANERJEE
9. UJJWAL MONDAL

Agenda

1. Upcoming seminar organized by IQAC
2. Academic Audit
3. Misc

1.The IQAC Coordinator has informed the members that the proposed seminar on quality assurance, organized by IQAC is going to be held on 29th March, 2017. It was resolved that the seminar organizing committee would comprise of all teachers in the substantive post. Sub committees would be set up in the seminar organizing committee meeting immediately.

2.The Academic Audit will be conducted on 28.03.2017. The Academic Audit team will comprise of Sri Suman Chakraborty, TIC, Dr Dinabandhu Barat, Associate Professor, Dept.of Commerce, Dr. Dipanwita Mukherjee, Associate Professor, Dept. of Sociology, Barasat College and Dr. Arnab Bhattacharyya, Co-ordinator, IQAC, S.N.I. Mahavidyalaya. The audit report and the suggestions will be forwarded to the Governing Body for necessary action.

As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

Dr. Arnab Bhattacharyya
Co-ordinator, IQAC

Sri Suman Chakraborty
TIC&Chairperson, IQAC