

Minutes of meeting held on 9/9/2015

Sri Suman Chakraborty, TIC, presided over the meeting. Dr Arnab Bhattacharyya took the chair.

MEMBERS PRESENT

1. SHASHANKA SEKHAR ROY (Teacher-in-Charge)
2. SUMAN CHAKRABORTY (Coordinator)
3. ARNAB BHATTACHARYYA
4. PARAMA MUKHERJEE
5. RITA DUTTA
6. PURABI DAS
7. ABDUL ZIAD MONDAL
8. DIBAKAR MONDAL

Agenda:

1. NAAC Accreditation

As per the G.B resolution , dated 17.8.15 the IQAC of Saheed Nurul Islam Mahavidyalaya has been reconstituted. Newly appointed Coordinator of IQAC, Dr. Arnab Bhattacharyya highlighted the necessity of preparing SSR for NAAC accreditation. Smt Parama Mukherjee, appointed as the Convenor of the NAAC committee proposed that opinion of the experts needs to be sought before starting preparations for SSR. It was resolved that discussions will be done with the IQAC Coordinators and senior teachers of nearby colleges which have already been accredited.

2. Introduction of new Programmes

It was further resolved that a proposal would be sent to West Bengal State University for introducing B.A Honours Programme in Sanskrit and Arabic.

3. MISC

It was resolved that departmental seminars should be held in each department within the first quarter of the next year.

As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

Dr. Arnab Bhattacharyya
Co-ordinator, IQAC

Sri Suman Chakraborty
TIC & Chairperson, IQAC

Minutes of the meeting held on 05.02.2016

Sri Suman Chakraborty, TIC, presided over the meeting. Dr Arnab Bhattacharyya took the chair.

MEMBERS PRESENT

- 1.SUMAN CHAKRABORTY
- 2.ARNAB BHATTACHARYYA
- 3.PARAMA MUKHERJEE
- 4.UJJWAL MONDAL
- 5.PURABI DAS
- 6.ABDUL ZIAD MONDAL
- 7.DIBAKAR MONDAL
- 8.SUBHASISH PRAMANIK
- 9.SUTRIPTA BANERJEE
- 10.AJIT KUMAR MONDAL

It was reported by the IQAC Coordinator that the department of English and the department of Bengali have jointly organized a seminar commemorating the 400th death anniversary of William Shakespeare.

Agenda:

1. Setting up Computer lab for Education department and purchasing equipments for other laboratories

After detailed discussion it was decided that five computers would be purchased for setting up Education lab. It was also resolved that new equipments would be purchased for Geography lab.

2. Improvement of the library facilities

It was resolved that **e-corner** would be set up for students and new software KOHA should be installed immediately for digitization of library resources. It was further resolved a newspaper reading table would be made available for the students and new book racks would be purchased. Special emphasis was given on getting institutional membership for accessing e- resources, such as N-LIST.

3. Introduction of ICT in classroom teaching

IQAC Coordinator reported in the meeting that Rs 70,000 has been sanctioned by the UGC under XIIth plan for setting up ICT enabled classrooms. It was decided that immediately an ICT classroom will be made ready for the students and teachers of the college

4. Health Check up facilities for the students

It was discussed in the meeting that though the college is a member of Students Health Home, some Health check up and Healthy awareness programmes have to take place inside the college campus. It was resolved that soon such programmes would be held keeping the needs of the students and the local community.

5. Departmental cubicles

It was discussed that though the college suffers from lack of adequate space, each department should have at least a departmental cubicle which can be used for departmental meetings and can be used as the departmental library. It was resolved that necessary steps would be taken to do the needful.

6. MISC

It was resolved that blackboards would be replaced by white boards in the classrooms and there would be separate notice board for each department.

As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

Dr. Arnab Bhattacharyya
Co-ordinator, IQAC

Sri SumanChakraborty
TIC & Chairperson, IQAC

Minutes and Resolutions of meeting held on 7/5/2016

Sri Suman Chakraborty, TIC, presided over the meeting. Dr. Arnab Bhattacharyya took the chair.

MEMBERS PRESENT

- 1.SUMAN CHAKRABORTY
- 2.ARNAB BHATTACHARYYA
- 3.BISWAJIT MODAK
- 4.DR. PADMA CHARAN BAL
- 5.PURABI DAS
- 6.ABDUL ZIAD MONDAL
- 7.DIBAKAR MONDAL
- 8.SUBHASISH PRAMANIK
- 9.SUTRIPTA BANERJEE

Agenda

- 1. Improvement of college infrastructure**
- 2. Academic issues**

After detailed discussions the following resolutions were taken.

- 1.Development of College website before the commencement of online admission in 2016-17
- 2.The process of installing fire extinguishers in the College premises is to be expedited
3. Meeting of purchase committee to be convened immediately for analyzing the quotations that the College has received from several agencies for providing Wi-Fi connection, computers and furniture.
4. Installation of A.C in College Office.
5. Health facilities to be increased in the College.
6. Minority Cell to be set-up
7. Eco Club to be set up for increasing awareness about environment.
8. Installation of CCTV in all laboratories.
9. Introduction of Academic Counseling classes in routine.

As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

Dr. Arnab Bhattacharyya
Co-ordinator, IQAC

Sri SumanChakraborty
TIC & Chairperson, IQAC